

NICKEL DISTRICT CONSERVATION AUTHORITY

Minutes of Annual General Board Meeting

Thursday, February 17, 2011

Room C-13B
Tom Davies Square

Commenced: 4:00 p.m.
Adjourned: 5:55 p.m.

PRESENT: Bob Rogers, Chair
 Jacques Barbeau
 Joe Cimino
 Evelyn Dutrisac
 Joscelyne Landry-Altmann
 Mark Signoretti
 Russ Thompson
 Anne Watelet

ALSO PRESENT: P. Sajatovic, N.D.C.A.

1. Chair Rogers opened the meeting, welcoming all present to the 2011 Annual Meeting. As appointments to the General Board for the term ending November 30, 2014 had recently been made by the member municipality, two new members were welcomed. Russ Thompson, who had previously been a member on the General Board, and Mark Signoretti were welcomed and thanked for their interest in joining the N.D.C.A. Returning members Barbeau, Cimino, Dutrisac, Landry-Altmann and Watelet were thanked for their dedicated work in the last term and were welcomed for the new four-year term. It was also noted the ninth member of the General Board for this term will be recommended by the City's Nominating Committee on March 8th.
2. No declarations of conflict were declared.
3. Adoption of Agenda/Additions to Agenda

Two items were added under the New Business section of the agenda and were identified for members. With that the following resolution was then presented.

Resolution 2011-01

Dutrisac - Signoretti

That the February 17, 2011 agenda be adopted as circulated.

Carried.

4. Adoption of Minutes of Previous Meeting

a) December 9, 2010

Resolution 2011-02

Landry-Altmann - Cimino

That the minutes of the December 9, 2010 General Board meeting, as duplicated and circulated, be approved.

Carried.

b) January 20, 2011 - Special Meeting

Chair Rogers noted that this meeting had been called to conduct the review of the N.D.C.A.'s proposed 2011 budget in order to meet the timeline requirement of the member municipality. It was noted that members Signoretti and Thompson had not yet been appointed for the new term of the General Board. Members Signoretti and Thompson had reviewed the proposed budget package and had no further questions at this time. A resolution was then presented.

Resolution 2011-03

Dutrisac -Landry-Altmann

That the minutes of the January 20, 2011, Special General Board meeting, as duplicated and circulated, be approved.

Carried.

c) Business Arising from Minutes

No items of business were raised that were not already on the agenda for the Annual Meeting.

5. Election of Officers - 2011

Information had been distributed to members related to the procedure to follow in electing officers for 2011. P. Sajatovic assumed the Chair to conduct the elections for Chair and Vice-Chair.

The floor was opened for the nomination of candidates for the position of Chair.

Nominee
Bob Rogers

Nominator
Evelyn Dutrisac

A motion to close nominations after two further requests for any nominations was,

Moved by: Jacques Barbeau

Seconded by: Joscelyne Landry-Altmann

Bob Rogers agreed to stand for the position of Chair for 2011.

Nominations for the position of Vice-Chair were then requested.

Nominee

Russ Thompson

Nominator

Evelyn Dutrisac

A motion to close nominations after two further requests for any nominations was,

Moved by: Joe Cimino

Seconded by: Joscelyne Landry-Altmann.

Russ Thompson agreed to stand for the position of Vice-Chair for 2011.

The following two resolutions were then introduced.

Resolution 2011-04

Landry-Altmann - Signoretti

That Bob Rogers be appointed Chair of the Nickel District Conservation Authority for the year 2011 and until the first meeting of the Authority in 2012.

Carried.

Resolution 2011-05

Dutrisac - Cimino

That Russ Thompson be appointed Vice-Chair of the Nickel District Conservation Authority for the year 2011 and until the first meeting of the Authority in 2012.

Carried.

P. Sajatovic turned the chair back over to Bob Rogers. Chair Rogers thanked members for their support and confidence. Chair Rogers welcomed the involvement of all members and staff throughout 2011 in conducting the business of the N.D.C.A.

6. Appointment of Signing Officers - 2011

Resolution 2011-06

Landry-Altmann - Signoretti

That the signing officers for the Nickel District Conservation Authority for 2011, and until the first meeting in 2012 be:

- a) Chair, OR
- b) Vice-Chair
- AND
- c) General Manager/Secretary-Treasurer

Carried.

7. Bank Borrowing Resolution - 2011

Resolution 2011-07

Signoretti - Landry-Altman

That for the year 2011, the signing officers as designated, be empowered to arrange any necessary borrowing from time to time, by promissory note, of funds necessary for approved Authority projects and programs, to a maximum amount of \$200,000.

Carried.

8. Appointment of Solicitor - 2011

Resolution 2011-08

Dutrisac - Signoretti

That Mr. J. D. Innes, an Associate in the legal firm Desmarais, Keenan, LLP, be appointed as the N.D.C.A.'s Solicitor for the Year 2011.

Carried.

9. Appointment of Auditor - 2011 to 2012

In 2008 the N.D.C.A. General Board had issued an R.F.P. for annual audit services for a five-year period. Years one to three, 2008-2010 audits, were for fixed annual fees. 2011 and 2012 audit years were option years subject to review. Based on this obligation and request to the auditor of record, the following resolution was presented for consideration by members.

Resolution 2011-09

Landry-Altman - Signoretti

That Fred Slade and Associates, Chartered Accountant, be retained to provide audit and accounting consultation services to the N.D.C.A. and N.D.C.F. for 2011 and 2012, for the fixed fees as outlined in the proposal dated February 2, 2011,

AND FURTHER that in September, 2012, the N.D.C.A. distribute a Request for Proposal to local Chartered Accountant firms for services over a three (3) year period 2013-2015, with option to renew in years 4 and 5, 2016-2017.

Carried.

10. Appointments to Greater Sudbury Source Protection Authority - 2011

Resolution 2011-10

Landry-Altmann - Signoretti

That the following individuals are hereby appointed to the Greater Sudbury Source Protection Authority for 2011, and until the 2012 Annual General Board meeting:

- 1) Bob Rogers
- 2) Mark Signoretti
- 3) Jacques Barbeau
- 4) Joe Cimino
- 5) Evelyn Dutrisac
- 6) Joscelyne Landry-Altmann
- 7) Anne Watelet, and
- 8) Russ Thompson

Carried.

11. Conservation Ontario Council Appointments - 2011

Resolution 2011-11

Landry-Altmann - Signoretti

That the Nickel District Conservation Authority's appointments to Conservation Ontario for the Year 2011, and until the 2012 Annual General Board meeting, are as follows:

- 1) Voting Representative - Bob Rogers
- 2) Council Alternate - Russ Thompson
- 3) Second Alternate - Paul Sajatovic.

Carried.

12. Appointments to N.D.C.A. Regulations Review Committee - 2011

P. Sajatovic outlined the purpose for this committee and the role it plays related to the N.D.C.A.'s Section 28 Regulations Review Program. It was further noted that the N.D.C.A. Vice-Chair is the Chair of the Regulations Review Committee at any meetings that may have to be held during the year. The following resolution was then presented.

Resolution 2011-12

Barbeau - Landry-Altmann

That the following individuals are hereby appointed to the N.D.C.A. Regulations Review Committee for 2011, and until the 2012 Annual General Board meeting:

- 1) Russ Thompson
- 2) Evelyn Dutrisac
- 3) Joscelyne Landry-Altmann
- 4) Mark Signoretti

Carried.

13. Appointments to Nickel District Conservation Foundation

Resolution 2011-13

Thompson - Landry-Altmann

That the following members from the N.D.C.A. General Board are appointed to the Nickel District Conservation Foundation for 2011, and until the 2012 Annual General Board meeting:

- 1) Anne Watelet
- 2) Bob Rogers
- 3) Mark Signoretti

Carried.

14. Adjustments to Rates and Expenses for 2011

A memo from P. Sajatovic had been distributed to members dealing with adjustments to rates and expenses for 2011 based on N.D.C.A. policy. Prior to a vote being taken on the resolution presented, Chair Rogers advised members and staff that he would not be accepting the scheduled Chair's Honorarium for 2011. He directed that the related funding be used for Lake Laurentian operations during 2011. After two questions from members were answered, the following resolution was presented.

Resolution 2011-14

Signoretti - Landry-Altmann

That adjustments to rates and expenses for 2011 as outlined in the staff report dated February 1, 2011, be approved and be implemented immediately.

Carried.

15. 2011 General Board Meeting Schedule

Direction was sought from members on their preference for the 2011 General Board meeting schedule. Members expressed general satisfaction with past practice recognizing conflicts will likely arise during the year due to many different demands on members. Members agreed on the schedule and directed staff to have all meeting dates posted in their electronic calendars as soon as possible. The following resolution was then presented.

Resolution 2011-15

Watelet - Cimino

That the N.D.C.A. 2011 General Board meetings be held on the third Thursday of each month starting at 4:00 p.m.,
AND FURTHER that the March, 2011 General Board meeting be held on March 24th, starting at 4:00 p.m.,
AND FURTHER that the July and August, 2011 meetings be at the call of the Chair if deemed necessary.

Carried.

16. General Business

- a) Section 28 - Development, Interference with Wetlands & Alteration to Shorelines/Watercourses and Fisheries Files Report - January, 2011

Resolution 2011-16

Dutrisac - Signoretti

That N.D.C.A. Permits 2011-01 to and including 2011-02, issued in January, 2011, be approved as outlined in the Development, interference with Wetlands and Alteration to Shorelines/Watercourses and Fisheries Files report.

Carried

- b) 2011 Action Plan

The General Manager/Secretary-Treasurer submitted a report to General Board members providing a blueprint of the major strategic projects/programs/initiatives to be undertaken during 2011. P. Sajatovic provided more detail and indicated that this is a performance based approach that the General Board can use to ensure the priorities of the N.D.C.A. are being met by staff. It was noted by Chair Rogers that the General Manager will also submit written quarterly reports to members as a further accountability standard. Following thorough review and discussion, a resolution was presented.

Resolution 2011-17

Thompson - Dutrisac

That the 2011 Action Plan for the Nickel District Conservation Authority as distributed be approved,

AND FURTHER that the General Manager provide detailed written quarterly reports to outline the progress made in achieving the strategic operational priorities outlined.

Carried.

c) N.D.C.A. Strategic Plan Summary

Summaries, in French and English language, based on the 2011-2016 Corporate Strategic Plan completed by the N.D.C.A. were distributed to members. It was noted that these information pieces will be shared with members of the City of Greater Sudbury's Finance Committee on February 22nd. As well, final versions will be posted on the N.D.C.A. website in the very near future.

d) Request to Acquire N.D.C.A. Owned Land (Gisele Morin/Michel Rheaume)

A written request was presented to General Board members. The land was once owned by the Whitson Valley Conservation Authority and no records now exist from the time this land was owned by that Authority. A detailed staff report and valuation report were given to members. Members directed that a change be made in the valuation report and that the applicants would have to agree to the change as a condition of sale. Pending that condition being met, the transaction would proceed subject to the following resolution as presented.

Resolution 2011-18

Thompson - Signoretti

That the N.D.C.A. hereby agrees to sell to Gisele Morin and Michel Rheaume jointly, approximately 1,590 square metres of property described as:

Lot 3, Concession 3, Part 2, Plan SR-1751
P.I.N. 73349-0865, Balfour Township

AND FURTHER that the sale will only be finalized when all conditions as outlined in the staff report dated February 3, 2011 are totally satisfied by the applicant,

AND FURTHER it is hereby understood that although Part 6 on the draft survey plan is to be included in the sale, this part is the surveyed 15 metre buffer zone (setback) from the existing designated floodline within which no development will be permitted without prior approval of the N.D.C.A.

AND FURTHER this requirement will be registered on title at the time of transfer in order to absolve the N.D.C.A. of any future liability related to potential bank erosion or instability on the property.

AND FURTHER that all funds received from the land sale be placed in the N.D.C.A.'s Lake Laurentian Reserve Fund.

Carried.

e) Drinking Water Source Protection Program Updates

i) Staff Reorganization/Maternity Leave

P. Sajatovic provided background information to members. It was noted that a recommendation will be presented at the March General Board meeting concerning hiring an individual to work with and then replace the current employee who will be going on maternity leave as of June, 2011.

ii) Greater Sudbury Source Protection Committee Quarterly Report

Resolution 2011-19

Landry-Altman - Signoretti

That the Quarterly Report dated January 26, 2011 from the Greater Sudbury Source Protection Committee to the N.D.C.A./Greater Sudbury Source Protection Authority be received for information as required by Ontario Regulation 288/07, Section 21, of the Clean Water Act, 2006.

Carried.

Nels Conroy, Chair of the Greater Sudbury Source Protection Committee and Judy Sewell, D.W.S.P. Project Manager will be appearing at the March, 2011 meeting of the N.D.C.A. to provide an update report on two specific issues related to the Source Protection Planning Project.

f) N.D.C.A. Climate Change Adaptation/Consortium Initiative

Background information had been distributed to members. From February 24 to 26, a conference/workshop will be held to focus on the human and social impacts of climate change. The N.D.C.A., Social Planning Council of Sudbury and Community Development Department at the City of Greater Sudbury are co-sponsoring this collaborative gathering. Community organizer and climate change advocate Mike Balkwill will facilitate the workshops. As well, Dr. Liette Vasseur will be returning to Sudbury to provide her insights from a variety of perspectives alongside Mr. Balkwill. Chair Rogers emphasized that this will be an exciting event and brings presence and profile to the ongoing work of the Climate Change Consortium being spearheaded by the N.D.C.A.

g) General Board Membership Orientation

As the 2011 annual meeting marks the beginning of the new term of the N.D.C.A. General Board, P. Sajatovic advised members that a members manual would be distributed soon. As well, direction was sought as to whether or not members,

especially the three new members, want a formal orientation overview session. The members agreed to review the manual and if more clarification or information is required, to organize one-on-one sessions with the General Manager and staff.

h) N.D.C.A. 2011 Budget Presentation to Member Municipality

The N.D.C.A. has been scheduled to appear before the City of Greater Sudbury's Finance Committee, on February 22nd to present the proposed 2011 budget. A draft version of a power point presentation was shared with members. Members suggested modifications/additions to the presentation which will be completed. The final version of the power point presentation will be distributed to members in advance of February 22nd.

i) N.D.C.A. Investment Strategy

This matter had been discussed during the special meeting of the N.D.C.A. General Board held on January 20, 2011. Staff had been directed to return with a report outlining more conservative investment options. After a thorough discussion and very positive suggestions from members, the following resolution was presented.

Resolution 2011-20

Thompson - Dutrisac

That the N.D.C.A.'s Investment Strategy as managed by the Canadian Imperial Bank of Commerce include the following:

- a) up to 75% of all available funds be invested in a 2 year bonus rate GIC, and
- b) up to 25% of all available funds with a threshold no lower than \$200,000 be invested in a Canadian Premium T-Bill Fund,

AND FURTHER that an annual written report on the performance of the investment strategy be presented to the General Board during the annual budget review with possible changes to be considered at that time.

Carried.

17. In-Camera (Personnel/Legal/Property)

Resolution 2011-21

Signoretti - Landry-Altman

That we go in-camera at 5:30 p.m.

Carried.

At 5:43 p.m. the Chair of the in-camera session reported that legal matters had been discussed and that no resolutions would be forthcoming at this time.

18. New Business

a) Healthy Community Cabinet Advisory Panel

Chair Rogers advised members that he had received an invitation on February 14th from the City to participate on the Healthy Community Cabinet as a member representing the N.D.C.A. The term would be to November 30, 2014. Chair Rogers outlined his ongoing interest in the work of the panel and noted he was previously the Chair of the Cabinet and up to November, 2010 remained a member of the Cabinet. A draft letter of application was shared with members by Chair Rogers noting that the application was due February 18th if General Board members concurred. Members thanked Chair Rogers for his interest and commitment and unanimously agreed that he apply in his capacity as Chair of the N.D.C.A./G.S.S.P.A.

b) N.D.C.A. Office Space

A report on this matter had been distributed to members. P. Sajatovic provided details on the content of the report and requested General Board concurrence to proceed as outlined. An update report will be brought back to the General Board at the March meeting.

c) Correspondence

A letter received from the Vermilion River Stewardship Group related to Xeneca Power Development Inc.'s (Xeneca) proposal to develop three waterpower hydro generation sites on the Vermilion River in Greater Sudbury was distributed to members. P. Sajatovic indicated that the N.D.C.A. and G.S.S.P.A. will have to address this matter. A more detailed report will be given to General Board members at the March, 2011 meeting.

d) Junction Creek Water Safety

Member Landry-Altman reported that Ontario Power Generation has adopted "Milley the Muskrat" and will support the use of this mascot in the continuing effort to enhance swift water safety in Greater Sudbury. Member Landry-Altman requested that the N.D.C.A. work to expand its involvement with this very important safety initiative. P. Sajatovic agreed that this will happen. Chair Rogers emphasized that this will become work the soon to be hired Watershed Stewardship/Partnership Specialist will be involved with for the N.D.C.A.

No other business was transacted.

19. Adjournment

Resolution 2011-22

Dutrisac - Signoretti

That we do now adjourn.

Carried.