

NICKEL DISTRICT CONSERVATION AUTHORITY

Minutes of Annual General Board Meeting

Thursday, February 26, 2015

Room C-12
Tom Davies Square

Commenced: 4:40 p.m.
Adjourned: 7:15 p.m.

PRESENT: Lin Gibson, Chairperson
Jennifer Davidson
Mike Jakubo
Steve Kaufman
Joscelyne Landry-Altmann
Deb McIntosh
Paul Sajatovic
Mark Signoretti, Vice-Chair
Anne Watelet

ALSO PRESENT: Carl Jorgensen, N.D.C.A.
Judy Sewell, D.W.S.P.
Rebecca Danard, ReThink Green

COMMUNICATION: None

1. Chairperson Gibson opened the meeting and welcomed all those present. Chairperson Gibson clarified that we will often refer to the Authority as Conservation Sudbury and that the N.D.C.A. is still the legal identity. This was followed by round table introductions. Lin indicated an orientation binder would be provided in March and reminded members of the Conservation Ontario webinar in late March.
2. No declarations of conflict were declared by any member present.
3. Adoption of Agenda/Additions to Agenda

Member Sajatovic asked that an update be provided re the M.N.R. review of the Conservation Authorities Act. This item was added to New Business.

Resolution 2015-01

Davidson - Sajatovic

That the February 26, 2015 agenda be adopted as circulated, and that item 15(d) precede item 15(c).

Carried.

4. Adoption of Minutes of Previous Meetings

a) December 6, 2014

Resolution 2015-02

Davidson - Signoretti

That the minutes of the December 6, 2014, General Board meeting, as duplicated and circulated, be approved.

Carried.

b) Business Arising from Minutes

- The work at the property on the Whitson River has been completed. The engineer's design and construction estimate were provided to the land owners.
- The accountants from KPMG spent a few days in the office this week. They left staff with some homework and will return the latter half of next week.
- Staff continue to work with ORP to better the websites and errors are corrected as found. If you find an error, please forward it to Carl's attention. Staff are asked to review on occasion.
- Staff report from the workshop will be presented to the Board at the first regular meeting following the AGM.

5. .Election of Officers - 2015

Chairperson Gibson turned the Chair over to C. Jorgensen to conduct the election of officers for 2015. He referred members to the information contained in the agenda package related to the procedures to be followed for electing officers of the N.D.C.A. With that, the floor was opened for the nomination of candidates for the position of Chair/Chairperson of the Conservation Authority.

Nominee
Lin Gibson

Nominator
Joscelyn Landry-Altman

No other nominations were received based on the election procedure. A motion to close nominations, was moved by Member Sajatovic and was seconded by Member Signoretti. Member Gibson agreed to stand and the following resolution was presented.

Resolution 2015-03

Joscelyn Landry-Altman

That Lin Gibson be appointed Chairperson of the Nickel District Conservation Authority for the year 2015 and until the Annual General Board meeting of the Authority in 2016.

Carried.

The floor was then opened for nominations for the position of Vice-Chair of the Conservation Authority for 2015.

Nominee

Mark Signoretti

Nominator

Paul Sajatovic

No other nominations were received based on the elections procedure. Member Signoretti agreed to stand and the following resolution was then presented.

Resolution 2015-04

Sajatovic

That Mark Signoretti be appointed Vice-Chair of the Nickel District Conservation Authority for the year 2015 and until the Annual Meeting of the Authority in 2016.

Carried.

Chairperson Lin Gibson assumed the chair and sincerely thanked members for their support and commitment to work together as a strong team for the good of our watershed residents and natural environment.

6. Appointment of Signing Officers - 2015

Resolution 2015-05

Kaufman - Davidson

That the signing officers for the Nickel District Conservation Authority for 2015, and until the Annual Meeting in 2016 be:

a) Chair/Chairperson, (Lin Gibson) OR

b) Vice-Chair (Mark Signoretti)

AND

c) General Manager/Secretary-Treasurer (Carl Jorgensen).

Carried.

7. a) Bank Borrowing Resolution - 2015

Resolution 2015-06

Davidson - Kaufman

That for the year 2015, the signing officers as designated, be empowered to arrange any necessary borrowing from time to time, by promissory note, of funds necessary for approved Authority projects and programs, to a maximum amount of \$200,000.

Carried.

b) Investment Strategy

Resolution 2015-07

Kaufman - Signoretti

That the N.D.C.A.'s Investment Strategy as managed by the Canadian Imperial Bank of Commerce include the following:

- a) up to 75% of all available funds be invested in a 3 year redeemable escalating rate GIC, and
- b) up to 25% of all available funds with a threshold no lower than \$200,000 be invested in a Canadian Premium T-Bill Fund,

AND FURTHER that an annual written report on the performance of the investment strategy be presented to the General Board during the annual budget review with possible changes to be considered at that time.

Carried.

8. Appointment of Solicitor - 2015

Resolution 2015-08

Davidson - Kaufman

That Mr. J. D. Innes, an Associate in the legal firm Desmarais, Keenan, be appointed as the N.D.C.A.'s Solicitor for the Year 2015.

Carried.

9. Appointment of Auditor - 2015

Resolution 2015-09

Signoretti - Watelet

That the firm of KPMG be appointed the Nickel District Conservation Authority's Auditors for the fiscal years ending December 31, 2014 and 2015.

Carried.

10. Appointments to Greater Sudbury Source Protection Authority - 2015

Resolution 2015-10

Watelet - Signoretti

That the following individuals are hereby appointed to the Greater Sudbury Source Protection Authority for 2015, and until the 2016 Annual General Board meeting:

- 1) Lin Gibson
- 2) Jennifer Davidson

- 3) Mike Jakubo
- 4) Steve Kaufman
- 5) Joscelyne Landry-Altmann
- 6) Deb McIntosh
- 7) Paul Sajatovic
- 8) Mark Signoretti and
- 9) Anne Watelet_

Carried.

11. Conservation Ontario Council Appointments - 2015

Resolution 2015-11

Signoretti - Watelet

That the Nickel District Conservation Authority's appointments to Conservation Ontario for the Year 2015, and until the 2016 Annual General Board meeting, are as follows:

- 1) Voting Representative - Lin Gibson
- 2) Council Alternate - Mark Signoretti, and
- 3) Second Alternate - Carl Jorgensen.

Carried.

12. Appointments to N.D.C.A. Regulations Review Committee - 2015

The Regulations Review Committee is required to hear appeals or challenges to decisions that staff have made with regard to our regulations under Section 28 of the Conservation Authorities Act.

Resolution 2015-12

Signoretti - Watelet

That the following individuals are hereby appointed to the N.D.C.A. Regulations Review Committee for 2015, and until the 2016 Annual General Board meeting:

- 1) Paul Sajatovic
- 2) Anne Watelet
- 3) Jennifer Davidson
- _____ 4) Steve Kaufman.

Carried.

13. Appointments to Nickel District Conservation Foundation - 2015

Three members from the General Board have to be appointed to the Nickel District Conservation Foundation each year. The Chairperson is an ex-officio member of the N.D.C.F. Following a brief discussion, a resolution was tabled.

Resolution 2015-13

Signoretti - McIntosh

That the following members from the N.D.C.A. General Board are appointed to the Nickel District Conservation Foundation for 2015, and until the 2016 Annual General Board meeting:

- 1) Jennifer Davidson
- 2) Anne Watelet
- 3) Steve Kaufman.

Carried.

14. Adjustments to Rates & Expenses - 2015

The N.D.C.A. has a policy to adjust certain rates and expenses for each new year. Members discussed the recommended changes to the specific rates and expenses listed. Following the discussion, a resolution was presented.

Resolution 2015-14

McIntosh - Signoretti

That adjustments to rates and expenses for 2015 as outlined in the staff report dated February 17, 2015, be approved and be implemented immediately, except for item 4 so that the Chairperson's honorarium shall not be increased.

Carried.

15. General Business

a) Budget - Adoption of Changes

Resolution 2015-15

Signoretti - McIntosh

That the results of the e-mail poll completed on January 30, 2015, approving the revision to the 2015 budget, as outlined in the memo from Carl Jorgensen, dated 2015-02-18, be ratified.

Carried.

b) Electronic Payments

C. Jorgensen explained the rationale for the memo and resolutions to receive payments

for items such a memberships to Friends of Lake Laurentian, donations, etc., and that this had been accepted by resolution of the N.D.C.F. Board to allow payments to Camp Bitobig in the future.

Resolution 2015-16

Watelet - Signoretti

That the Secretary-Treasurer for the Nickel District Conservation Authority be authorized to receive payments electronically using web-based or other electronic programs, and to transfer the funds, as required, to the Nickel District Conservation Authority bank account.

_____ Carried.

c) 2015 Action/Work Plan

The Authority is tasked to deliver conservation based services to protect and manage our watersheds. Services are customer focused, based on funding and staffing capabilities. In that regard, a proposed action/work plan was presented to General Board members. C. Jorgensen provided an overview of the plan and noted that this is a very important document which is used by the members to measure the success of the annual work plan to be delivered by the staff. Members had a number of questions following which a resolution was presented.

Resolution 2015-17

Signoretti - Sajatovic

That the 2015 Action/Work Plan for the Nickel District Conservation Authority as distributed be approved,

AND FURTHER that the General Manager provide detailed update reports to outline the progress made in achieving the strategic operational priorities outlined.

_____ Carried.

d) Chairperson's/General Manager's 2014 Joint Report

A report prepared by Chairperson Gibson and Carl Jorgensen highlighting the key outcomes and major initiatives throughout 2014 had been distributed to members. Chair Gibson touched on some of the highlights and addressed questions and comments from the members. A resolution was then presented for consideration by members.

_____ Resolution 2015-19

Kaufman - Sajatovic

That the joint Chairperson's/General Manager's 2014 Report be received as presented,

AND FURTHER that copies of the report be sent to members of City Council, the local media outlets, and be posted on the N.D.C.A. website.

Carried.

e) Friends of Lake Laurentian (FLL) Steering Committee Update

Friends of Lake Laurentian Steering Committee Chair Mark Signoretti presented a verbal update on some of the major activities planned for 2015. This includes continuing to use various methods of advertising and promotion to expand the membership base and number of community donors; commending the volunteer driven sub-committee structure on implementing a number of key initiatives; and focused on the good progress and momentum around the Lake Laurentian multi-year signage plan, etc.

f) Greater Sudbury Climate Change Consortium Update

Member Jennifer Davidson provided a hand out and gave an overview of 2014 and plans for 2015.

g) Development, Interference with Wetlands and Alteration to Shorelines/Watercourses Report (Section 28) - December, 2014 & January, 2015

_____ Resolution 2015-19

Kaufman - Sajatovic

That N.D.C.A. Permits 2014-40 and 2015-1 to 2015-5, issued in December, 2014 and January, 2015, be approved as outlined in the Development, Interference with Wetlands and Alteration to Shorelines/Watercourses report.

_____ Carried.

15. In-Camera Matters (Personnel/Legal/Property)

At 6:50 the Board passed a motion to move in-camera.

Resolution 2015-20

Kaufman - Davidson

That we go in-camera at 6:50 p.m.

Carried.

At 7:02 the Vice-Chair reported that there were no resolutions coming from the in-camera session.

16. New Business

a) Review of Conservation Authorities Act - Chairperson Gibson indicated that she would look into the progress being made by Conservation Ontario in regard to MNR's review of the Conservation Authorities Act and the role of CAs and report back to this Board.

b) Fast Flowing Water (FFW) Program

Member Landry-Altman provided updates related to the program. A letter to the Premier has directed her to take up the matter with the Minister of Natural Resources. She also advised that a letter was printed in the "Nipissing News" and that there is heightened interest in the North Bay, Sturgeon Falls and Burke's Falls areas.

c) Carl Jorgensen indicated that he would share the date and time for the 2015 Flood Contingency Planning meeting with the Board members once it has been confirmed.

d) Next Meeting Date

The next regularly scheduled General Board meeting will be held on Thursday, March 19, 2015, at 4:00 p.m. in Room C-12 at Tom Davies Square. Future meetings will be the 4th Thursday of each month at 4:00 p.m.

No other business was transacted.

17. Adjournment

Resolution 2015-21

Sajatovic - Kaufman

That we do now adjourn.

Carried.